



# National Organization for Victim Assistance

## Mail/Fax-In Registration Form

### NOVA's 47<sup>th</sup> Annual Training Event

September 11-14, 2021 • Hilton Bonnet Creek, Orlando, FL

Note: This offline registration form must be emailed to [conference@trynova.org](mailto:conference@trynova.org), mailed or faxed to NOVA.

We encourage you to register online at [www.trynova.org](http://www.trynova.org) for immediate confirmation.

LAST NAME:		FIRST NAME:	CELL PHONE:
AGENCY NAME:		POSITION:	
ADDRESS:			
CITY:	STATE/PROVINCE:	ZIP / POSTAL CODE:	COUNTRY:
EMAIL ADDRESS:			
FIRST NOVA ANNUAL TRAINING? YES___ NO___		MILITARY or DOD CIVILIAN: YES___ NO___	
ADA ACCOMODATIONS REQUIRED? (We will follow-up with you to learn more) YES___ NO___		NOVA 9/11 CRISIS RESPONDER: YES___ NO___	

#### FULL REGISTRATION

	Member	Non-Member	TOTAL
Early Bird Rate (March 1 – May 31, 2021)	\$400	\$500	
Standard Rate (June 1 – July 31, 2021)	\$475	\$575	
Late Rate (August 1 – September 1, 2021)	\$550	\$650	
Group Registration (5 or more attendees) must be paid by one-time bulk payment.	Applicable Rate (less \$25)	Applicable Rate (less \$25)	
I am the <u>lead</u> presenter of an approved workshop, qualifying me for a \$150 discount on full registration	(less \$150)		

**ADD A ONE YEAR NOVA MEMBERSHIP** (New or Renewal; Please call 703-535-6682 for information on senior citizen, military, or student membership discounts)

Basic Membership	\$55	
Premier Membership – includes National Advocacy Leadership Center benefits	\$100	

PAYMENT METHOD    MasterCard    VISA    AMEX    CHECK    **TOTAL FEE:**

**IF PAYING BY CREDIT CARD:** This section **MUST** be completed with the card holder's information.

NAME ON CARD: _____	EMAIL: _____
CARD NUMBER: _____	EXP DATE: _____
ADDRESS: _____	CITY: _____
STATE: _____	ZIP CODE: _____
COUNTRY: _____	PHONE: (____) _____
AUTHORIZED SIGNATURE: _____	

Submission of this form to NOVA and/or registering online indicates your understanding and acceptance of the terms and conditions on page 2 of this form and on the NOVA Website.

**PLEASE CAREFULLY REVIEW THE TERMS AND CONDITIONS FOUND ON PAGE 2. PAGE 2 MUST BE CHECKED OFF AND SIGNED.**

Mail this completed form (**BEFORE AUGUST 5, 2021**) to the following address:

NOVA Training Registration • 510 King Street, Suite 424 • Alexandria, VA 22314 • Phone: 703-535-6682 • Fax: 703-535-5500

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## ***NOVA's 47<sup>th</sup> Annual Training Event***

September 11-14, 2021 • Hilton Bonnet Creek, Orlando, FL

### **TERMS & CONDITIONS:**

1. To attend the training event, your registration fee must be paid in full by September 1<sup>st</sup>. There will be NO on-site registration. *If full payment is not received by September 1<sup>st</sup>, your registration will be cancelled.*
2. NOVA will be following CDC guidance on mask wearing, physical distancing, and any other recommended safety procedures. Participants may be required to wear masks in all public spaces of the hotel during the event.
3. By registering, you are acknowledging that an inherent risk of exposure to COVID-19 exists in any public place where people are present. By attending the Annual Training Event, you and any guests voluntarily assume all risks related to exposure to COVID-19 and agree not to hold NOVA or any of their employees, contractors, or volunteers liable for any illness or injury.
4. NOVA must receive full payment by close of business on the appropriate cutoff date to receive the associated early registration rate. A purchase order reserves a space, but is NOT considered payment. A purchase order must be paid in full by the appropriate cutoff date but no later than September 1<sup>st</sup> to receive the associated registration rate.
5. Please be sure to use the correct, authorized credit card to register for this event. Once processed, your payment is final and cannot be exchanged using a different credit card.
6. The member rate, where specified, is offered to current members only. Individual memberships are non-transferable and non-refundable. If a registrant does not have a current NOVA membership and registers as a member, the registrant will be re-billed at the non-member rate.
7. A registrant will incur a \$80 fee for returned checks.

#### **Cancellation Policy:**

**For all paid registrations, a refund, less a \$80 cancellation charge, is available if a cancellation request is received via mail, fax or email at the NOVA office by 5:00PM, ET July 15, 2021. No refunds are available, for any reason, after July 15, 2021, 5:00PM, ET.**

#### VOCA Sub-Recipients:

The Victims of Crime Act (VOCA) provides funding through the states for local victim services (sub-recipients). You may be eligible to use VOCA or VAWA funds for NOVA's 47th Annual Training Event. Please check with your state administrator.

#### Hotel Registration:

This form applies only to this event's registration. For information on hotel registration, visit the event page at <https://www.trynova.org/annualtrainingevent/>.