



NATIONAL ORGANIZATION FOR VICTIM ASSISTANCE
CRISIS RESPONSE TEAM TRAINING
REGISTRATION FORM

NOVA Virtual BASIC Crisis Response Training
Dates 9a.m. – 1p.m. EST on November 3rd, 10th, 17th & 24th
Class Orientation Date: November 2, 2020

To register, please complete this form and submit it to NOVA via email (crt@trynova.org), fax (703-535-5500) or mail (510 King Street, Suite 424, Alexandria, VA 22314).
Please note, the deadline to register is Friday, October 6, 2020.

Last Name: First Name: MI:
Organization: Title:
Mailing Address:
Email Address: Phone:
How did you hear about this training?

Standard Fee (per registrant) for NOVA Training (please select one):

NOVA Member Non-Member Group Rate (5 registrants or more)
\$350.00 \$375.00 \$325.00

Basic-Level Crisis Response Team Training (24 hours) []

Training materials are included in the price of registration

Payment Please select one:

Check [] Purchase Order # [] Credit Card []

Please make all checks and/or money orders payable to "NOVA" and ensure that it is enclosed with your registration form. Note: Rejected credit cards and checks are subject to an additional NOVA fee

Credit Card: Visa/Mastercard/American Express (Circle One)

Name on Card: _____

Card Number: _____

Expiration Date: _____

Authorized Signature: _____

Billing Address: _____

Training Total: _____

Total charged to card: _____

Event Information:

Training site: Virtual Classes will be offered using the Adobe Connect Platform

Terms & Policies:

If a cancellation request is made in writing up to three (3) weeks prior to the scheduled training, a full refund (less a \$60.00 processing fee) will be provided. Cancellation requests made less than three (3) weeks prior to the training event will not be eligible for a refund unless the training is cancelled by NOVA. NOVA reserves the right to cancel any training due to lack of minimum registration of 25 registrants, and in such instance, will provide a full refund to the registrants. Non-members or ineligible NOVA Members attempting to register at the member rate will be charged the non-member rate, plus a \$60.00 correction fee. All registrations must be paid two weeks prior to the scheduled training event.