

**NATIONAL ORGANIZATION FOR
VICTIM ASSISTANCE, INC.
FINANCIAL STATEMENTS
AND REPORT OF INDEPENDENT AUDITOR**

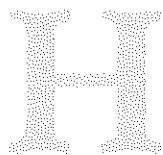
**FOR THE YEARS ENDING
SEPTEMBER 30, 2018 AND 2017**

National Organization For Victim Assistance, Inc.

Financial Report September 30, 2018

Contents

Independent Auditor's Report	1
Financial Statements	
Statement of Financial Position	2
Statement of Activities	3
Statement of Functional Expenses	4
Statement of Cash Flows	5
Notes to Financial Statements	6-9



HALEY & ASSOCIATES, LLC
Certified Public Accountants

Independent Auditor's Report

To the Board of Directors
National Organization for Victim Assistance, Inc
Alexandria, Virginia

We have audited the accompanying financial statements of National Organization for Victim Assistance (NOVA) as of September 30, 2018, which comprise the statement of Financial Position as of September 30, 2018 and 2017, and the related statement of Activities, statement of Functional Expenses and statement of Cash Flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the National Organization for Victim Assistance as of September 30, 2018, which comprise the statement of Financial Position as of September 30, 2018 and 2017, and the related statement of Activities, statement of Functional Expenses and statement of Cash Flows for the years then ended are in accordance with accounting principles generally accepted in the United States of America.

Haley and Associates, LLC

Haley and Associates, LLC
January 19, 2019

National Organization For Victim Assistance, Inc.

Statement of Financial Position
September 30, 2018
(With Comparative Totals for 2017)

Assets	2018	2017
Cash and Cash Equivalents	\$ 1,984,727	\$ 1,432,573
Receivables	248,005	238,935
Prepaid Expenses	4,389	4,389
Current Assets Totals	<u>2,237,121</u>	<u>1,675,898</u>
Security Deposit	7,519	7,519
Property and Equipment, net	87,364	91,909
Long Term Assets Totals	<u>94,883</u>	<u>99,429</u>
Total Assets	<u>\$ 2,332,004</u>	<u>\$ 1,775,327</u>
Liabilities And Net Assets		
Liabilities		
Accounts payable	\$ 42,420	\$ 29,024
Accrued expenses	34,810	27,598
Deferred revenue	50,000	77,200
Total Liabilities	<u>127,230</u>	<u>133,822</u>
Net Assets		
Net Assets	<u>2,204,774</u>	<u>1,641,505</u>
Total Liabilities and Net Assets	<u>\$ 2,332,004</u>	<u>\$ 1,775,327</u>

See Notes to Financial Statements

National Organization For Victim Assistance, Inc.

**Statement of Activities
Year Ended September 30, 2018
(With Comparative Totals for 2017)**

	<u>2018</u>	<u>2017</u>
Support and Revenue:		
Conferences	\$ 860,290	\$ 711,530
Grants & Contracts	961,576	1,066,227
Training	308,229	188,863
Publications	70,481	16,003
Contributions/Donations	33,263	24,504
Membership dues	73,948	62,430
Credentialing & Certification	76,663	86,420
Interest income	1,363	526
Miscellaneous income	2,859	2,231
Total support and revenue	<u>2,388,672</u>	<u>2,158,735</u>
Expenses		
Training, Certification & Credentialing, and Crisis Response	1,190,774	1,040,108
Membership services	282,063	277,025
Conferences	352,566	357,072
Total expenses	<u>1,825,403</u>	<u>1,674,205</u>
Change in net assets	563,269	484,530
Net Assets:		
Beginning	<u>1,641,505</u>	<u>1,156,975</u>
Ending	<u>\$ 2,204,774</u>	<u>\$ 1,641,505</u>

See Notes to Financial Statements

National Organization For Victim Assistance, Inc.

Statement of Functional Expenses
 Year Ended September 30, 2018
 (With Comparative Totals for 2017)

	2018					2017
	Training, Certification & Credentialing, and Crisis Response	Membership Services & Victim Assistance	Conferences	Management and General	Total	Total
Labor	\$ 442,474	\$ 142,019	\$ 84,362	\$ -	\$ 668,855	\$ 647,483
Temporary Labor	15,979	-	-	-	15,979	10,336
Database Mngmnt & System Mntnce	29,238	399	-	37,200	66,837	53,824
Supplies	23,484	148	1,531	17,470	42,634	43,336
Postage	20,387	222	2,726	10,465	33,800	31,727
Consultants	113,349	12,315	49,654	-	175,318	148,088
Telephone	5	-	-	6,867	6,872	6,832
Rent	-	-	-	121,979	121,979	116,834
Copy	-	-	-	2,256	2,256	2,138
Print/Type	51,783	2,777	571	-	55,132	31,415
Audiovisual	-	-	54,556	-	54,556	48,022
State Registration	-	3,768	-	-	3,768	3,618
Direct Travel	139,874	11,956	26,229	-	178,059	117,278
Conference Hotel Event/Meetings	-	-	56,870	-	56,870	77,157
Programmatic Costs - Other	27,481	4,275	16,006	-	47,762	45,645
Miscellaneous Direct	425	1,979	179	-	2,583	5,916
Fringe Benefits	86,544	27,694	16,516	(130,754)	-	-
HR Support	-	-	-	21,893	21,893	20,258
Accounting	-	-	-	48,231	48,231	51,146
Bank Charges & Fees	-	-	-	136	136	61
Bank Credit Card Fees	-	-	-	34,248	34,248	29,849
Dues & Registrations	-	-	-	-	-	279
Depreciation Equip	-	-	-	23,689	23,689	30,093
Education Assistance	-	-	-	-	-	-
Insurance - Liability/work comp	-	-	-	10,472	10,472	9,483
Legal	-	-	-	1,440	1,440	950
Personnel Recruitment	-	-	-	270	270	90
Licenses	-	-	-	61	61	86
Interest	-	-	-	-	-	-
Printing - stationary & envelop	-	-	-	685	685	625
Taxes	-	-	-	817	817	541
Receptions/Recognitions	-	-	-	-	-	-
Penalties	-	-	-	30	30	-
Publications & Subscriptions	-	-	-	146	146	168
Rent - Office general & admin	-	-	-	3,440	3,440	4,181
Supplies	-	-	-	-	-	-
Salaries general & admin	-	-	-	8,243	8,243	3,105
Health Insurance	-	-	-	54,142	54,142	51,888
State Unemployment	-	-	-	3,990	3,990	3,029
Federal Unemployment	-	-	-	644	644	584
Employers FICA	-	-	-	52,823	52,823	50,778
Bonus	-	-	-	-	-	1,500
Other Fringe Benefits	-	-	-	10,557	10,557	10,656
Parking/metro	-	-	-	16,188	16,188	15,208
Allocated to M & G	101,962	32,751	19,790	(154,503)	-	-
Indirect Allocation	137,788	41,760	23,575	(203,124)	-	-
	\$ 1,190,774	\$ 282,063	\$ 352,566	\$ -	\$ 1,825,403	\$ 1,674,205

See Notes to Financial Statements

National Organization For Victim Assistance, Inc.

Statement of Cash Flows
Year Ended September 30, 2018
(With Comparative Totals For 2017)

	<u>2018</u>	<u>2017</u>
Cash Flows From Operating Activities		
Change in net assets	\$ 563,269	\$ 484,530
Adjustments to reconcile change in net assets to net cash (used in) operating activities:		
Depreciation	23,689	30,093
Changes in assets and liabilities:		
(Increase) decrease in:		
Receivables	(9,069)	5,293
Prepaid expenses and other		-
Inventories		-
Increase (decrease) in:		
Accounts payable	13,395	4,247
Accrued expenses	7,212	(1,621)
Deferred revenue	(27,200)	(53,767)
Net cash operating activities	<u>571,296</u>	<u>468,773</u>
Cash Flows from Investing Activities		
Purchase of property and equipments	<u>(19,142)</u>	<u>(2,374)</u>
Net cash investing activities	<u>(19,142)</u>	<u>(2,374)</u>
Net Increase (decrease) in cash and cash equivalents	<u>552,154</u>	<u>466,399</u>
Cash And Cash Equivalents		
Beginning	<u>1,432,573</u>	<u>966,173</u>
Ending	<u>\$ 1,984,727</u>	<u>\$ 1,432,573</u>

See Notes to Financial Statements

National Organization for Victim Assistance, Inc.

Notes to Financial Statements

Note 1. Nature of Activities and Significant Accounting Policies

Nature of activities: The National Organization for Victim Assistance, Inc. (NOVA) was incorporated in the State of Florida in 1977. The purpose of NOVA is to champion dignity and compassion for victims of crime and crisis.

NOVA has four key activities:

Direct services for victims of crime and crisis - providing referrals and consultation via telephone, as well as deploying crisis response teams for on-scene assistance when parts of or whole communities are affected,

Professional development - helping to establish new and innovative programs and initiatives, expand existing services, and offer educational opportunities to victim assistance and allied professionals by providing training, training of trainer programs, credentialing and certification, as well as publishing resources.

Membership communication and support - providing ,through a variety of media, including but not limited to, email, the NOVA Web page, and social media, up-to-date information on innovations, programs, training opportunities, and knowledge in the field of victim assistance and victim rights, and networking of the "NOVA Network."

Advocacy services - to promote victim rights and services by educating community, state and federal leaders on policy-related issues that affect the needs of victims and the outcomes of justice.

A summary of NOVA's significant accounting policies follows:

Basis of accounting: The accompanying financial statements are presented in accordance with the accrual basis of accounting, whereby, revenue is recognized when earned and expenses are recognized when incurred.

Basis of presentation: The financial statement presentation follows the accrual basis of accounting and principles of nonprofit accounting to comply with restrictions placed on contributions by donors. All assets, liabilities, and activities are classified for accounting and reporting purposes in accordance with Accounting Standards Codification (ASC) No. 958, "Not-for-Profit Entities" (formerly, Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations"). Under ASC No. 958, NOVA is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets, based upon the existence or absence of donor-imposed restrictions. All net assets of NOVA are unrestricted at September 30, 2018.

Cash and cash equivalents: For purposes of reporting cash flows, NOVA considers all highly-liquid investments purchased with a maturity of three months or less to be cash equivalents.

Accounts receivable: Accounts receivable are generated from publication sales, donations, corporate collaboration, training and contract invoices, and conference and service fees. The provision for doubtful accounts is based on management's evaluation of the collectibility of receivables. Management believes that all receivables are fully collectible and no provision for doubtful accounts is necessary.

Billed accounts receivable are considered past due if the invoice has been outstanding more than 30 days. NOVA does not charge interest on accounts receivables.

National Organization for Victim Assistance, Inc.

Notes to Financial Statements

Note 1. Nature of Activities and Significant Accounting Policies (continued)

Inventory: Inventory which consists of books is stated at the lower of cost or market, using the "first-in, first-out" method. Management establishes a reserve for any inventory deemed to be nonsaleable by identifying nonmarketable items and by using historical experience applied to recent sales. Items are written off when deemed unmarketable. There is no allowance for obsolescence, based on management's evaluation of the salability of inventory, at September 30, 2018.

Property and equipment: NOVA capitalizes all property and equipment purchased with non-federal funds with a cost of \$2,500 or more. Property and equipment are recorded at cost and depreciated on the straight-line basis over estimated lives of five to seven years.

Donated services: NOVA is able to provide crisis response and victim services with the assistance of a substantial number of volunteers as well as volunteer time provided by employees. No amounts have been recognized in the accompanying Statement of Activities because the criteria for recognition of such volunteer effort under accounting standards have not been satisfied.

Revenue: Membership dues are recognized as revenue ratably over the membership period. Membership goes from the date of joining for a one year period.

Conference and seminar fees are recognized at the time of the conference or seminar. Amounts received in advance are recorded as deferred revenue.

NOVA is awarded contracts for services. Revenue from contracts is recognized as services are performed and costs are incurred. Any awards received in advance are recorded as deferred revenue until expended for the purposes of the contracts.

Expenses: Direct costs associated with specific programs are recorded as program expenses. Fringe benefits are allocated to specific programs based on salaries.

Income taxes: NOVA is generally exempt from Federal income taxes under the provisions of Section 501 (c)(3) of the Internal Revenue Code. In addition, NOVA qualifies for charitable contributions deductions and has been classified as an organization that is not a private foundation. Income which is not related to exempt purposes, less applicable deductions, is subject to Federal and state corporate income taxes. NOVA did not have any net unrelated business income for the year ended September 30, 2018.

Estimates: The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2. Receivables

Receivables at September 30, 2018, consist of conference and other accounts receivable in the amount of \$248,005.

National Organization for Victim Assistance, Inc.

Notes to Financial Statements

Note 3. Property and Equipment

Property and equipment and accumulated depreciation at September 30, 2018, and depreciation expense for the year ended September 30, 2018, are as follows:

Asset Category	Estimated Lives	Cost	Accumulated Depreciation	Net	Depreciation Expense
Computer software/ equipment	5 years	277,153	195,045	82,108	22,740
Furniture	5 years	60,145	54,889	5,256	949
		<u>\$337,298</u>	<u>\$ 249,934</u>	<u>\$87,364</u>	<u>\$23,689</u>

Note 4. Functional Expenses

NOVA's functional expenses for purposes of reporting gross program and supporting services for the year ended September 30, 2018, are as follows:

Program services	\$ 1,613,716
Supporting services	
Management and general	207,919
Development	<u>3,768</u>
Total Functional Expenses	<u>\$ 1,825,403</u>

Note 5. Commitments

NOVA has entered into contracts for hotel rooms and convention spaces. In the event of cancellation, NOVA is required to pay various costs of the hotel rooms and convention spaces as stipulated in the contracts, the amounts of which are dependent upon the date of cancellation.

Note 6. Operating Lease

NOVA leases office space under a non-cancelable operating lease, which expires March 31, 2019. Base rent on the office space is subject to annual escalations. NOVA extended the lease for a year and six months starting April 1, 2019. Starting April 2020 the rent increases 3%. The extension expires September 30, 2020. Rent expense on this lease for the year ended September 30, 2018 is \$107,193. The total minimum rent commitment under the lease is \$227,217.

Lease Year	Annual Base Rent	Monthly Base Rent
2018	\$ 27,468	\$ 9,156
2019	\$112,347	April 2019 - \$ 9,431
September 2020	\$86,577	April 2020 - \$ 9,714

National Organization for Victim Assistance, Inc.

Notes to Financial Statements

Note 7. Contingency

Management believes that there is no threatening or pending litigation whose outcome would have a material effect on the financial statements.

Note 8. Beneficiary in Irrevocable Trust

During the year ended September 30, 2005, NOVA was informed that it was a remainder beneficiary in an irrevocable trust. Under the terms of the Trust, NOVA is entitled to 1/8 of the remaining assets of a trust after the death of the primary beneficiary. Since the trustee of the Trust has the ability to distribute principal to the primary beneficiary, there is no guarantee that funds will remain at the death of the primary beneficiary. Consequently, NOVA has not recorded any beneficial interest in this trust in its financial statements at September 30, 2018.

Note 9. Financial risk

NOVA maintains its cash in bank deposit accounts which, at times, may exceed Federally-insured limits. The Organization has not experienced any losses in such accounts. NOVA believes it is not exposed to any significant financial risk with cash accounts.

Note10. Accounting for Uncertainty in Income Taxes

NOVA has adopted the provisions of FASB guidance on, Accounting for Uncertainty in Income Taxes. Management has determined that the organization has no material uncertain tax positions that would require recognition. The federal income tax returns of the organization for 2016, 2017 and 2018 are subject to examination by the IRS authorities, generally for three years after they were filed.

Note11. Subsequent Events

In accordance with FASB Accounting Standards Codification Topic 855, Subsequent Events, the company has evaluated subsequent events through January 19, 2019 which is the date these financial statements were available to be issued. All subsequent events requiring recognition as of September 30, 2018, have been incorporated into these financial statements herein.