

Job Announcement | Military & Campus Coordinated Community Response (CCR) Program Manager

About Our Organization

The National Organization for Victim Assistance (NOVA) is a recognized leader in the victims' rights movement. Since 1975, NOVA has advocated for the advancement and enforcement of victims' rights; championed dignity and compassion for victims and survivors of crime; and promoted the professionalization of victim advocacy.

Through a contract with the Department of Defense (DoD)'s Military Community Advocacy (MCA) office, NOVA will provide professional credentialing, consultation, training and technical assistance (TTA) on the implementation of multidisciplinary community strategies to prevent and respond to domestic abuse involving military and certain affiliated personnel. Training and technical assistance (TTA) will include collaborating with MCA on assessing risk and lethality; developing military and civilian coordinated community responses (CCR); and designing and facilitating skill-building trainings and professional credentialing for DoD Domestic Abuse Victim Advocates (DAVAs).

NOVA is also the TTA provider Coordinated Community Response for the U.S. Department of Justice Office on Violence Against Women (OVW) Campus Program. As the TTA provider, NOVA coordinates and facilitates in-person and virtual trainings and provides TA support to CCR teams on college campuses. TTA will include designing and facilitating virtual and in-person skill-building training; developing written deliverables to support the development and sustainability of campus CCR Teams, and providing customized technical assistance to campus-based CCR Teams.

Position Description and Duties

NOVA seeks a mission-focused, experienced, and collaborative professional to serve as the Coordinated Community Response (CCR) Program Manager for NOVA, providing subject matter expertise to developing both the DoD DAVA CCR Program and the OVW CCR Campus Program. The CCR Program Manager will divide their time equally between the DoD DAVA Contract and the OVW CCR Grant; allocating 50% of their time to each project.

NOVA seeks an individual who values and prioritizes diversity, equity and inclusion and who holds significant experience in developing skill-based trainings and providing technical assistance to domestic abuse, dating abuse, sexual assault and stalking coordinated community response (CCR) teams on college campuses, military installations and/or within communities.

The Coordinated Community Response Program Manager reports to NOVA's Director for the DoD Domestic Abuse Victim Advocate Program.

Responsibilities

Under the leadership of NOVA's Director for the DoD Victim Advocate Program, the CCR Program Manager will perform all of the following responsibilities:

- Manage all aspects of the design and delivery of a customized CCR Support Plan to enhance the DoD CCR structure to include training, risk and lethality assessment, and information sharing and strategic communications.
- Provide targeted, structured and ongoing Technical Assistance (TA) support to DoD Domestic Abuse Victim Advocates (DAVAs) including facilitating office hours; virtual (phone and Zoom) TA support; and developing opportunities for peer-to-peer support, skill-building and resource sharing.
- Collaborate with NOVA's OVW Campus TTA Team to design and facilitate TTA for the Campus CCR TTA Program including facilitating in-person and virtual trainings; designing curricula; and providing targeted TA support to CCR teams on college campuses.
- Liaison with both the DoD DAVA Team and the Campus TTA Team to identify and stand-up a Learning Management System (LMS) to facilitate DAVA trainings and resource sharing.

- Develop a step-by-step guide and training tools for DAVAs to build, grow and sustain CCR teams.
- Design and administer a model Communities of Practice (CoP) for DAVAs to maximize peer-to-peer learning and information sharing.
- Facilitate in-person and virtual trainings for DAVAs and other first responders on developing and implementing a successful domestic abuse CCR team, including model approaches for collaborating with civilian agencies to facilitate a “no wrong door” approach to advocating for military-connected domestic abuse victims.
- Identify nationally-recognized Subject Matter Expert (SME) consultants and partners to support and enhance the DoD and OVW CCR teams.
- Research and identify promising practices in military, civilian and campus contexts regarding evidence-based, culturally-relevant and survivor-centered CCR approaches that prevent and reduce domestic violence including domestic abuse fatalities.
- Facilitate presentations and represent NOVA at in-person meetings, site visits and local and national conferences.
- Participate in ongoing professional development provided by NOVA.
- Participate in NOVA’s victim assistance helpdesk, including serving on the staff on-call roster during business hours to provide trauma-informed support, information and referrals to NOVA members and victims of crime.
- Support other NOVA TTA initiatives outside of the DoD CCR contract in the areas of victim assistance, crisis response, and military advocacy, as time allows.

Qualifications:

This is an excellent opportunity for a highly motivated professional to assume a leadership role in a fast-growing, highly respected national organization. We are seeking an individual of exceptional abilities with a respected track record. To be considered for this position, candidates should possess the following:

- Bachelor's degree required, advanced degree preferred.
- Minimum 3-5 years of experience in the provision of training and technical assistance.

- Demonstrated expertise in CCR responses to domestic violence, dating violence, sexual assault and stalking on military installations, college campuses and/or communities.
- Foundational knowledge in access and inclusion, intersectionality and cultural responsiveness.
- Excellent management and communication skills.
- Highly detail oriented.
- Ability to creatively problem-solve and make and implement decisions quickly and soundly.
- Ability to work with a wide range of people representing various backgrounds, levels of training, and career stages.
- Knowledge and passion for NOVA's mission and victims' rights.

Position Details:

- **Location:** Remote
- **Work Environment:** NOVA strives to offer a flexible, trauma-informed workplace that values personal and professional development.
- **Salary:** Salary is commensurate with experience, with a set range of \$60,000-\$70,000.
- **Travel:** Up to 20% travel is required.
- **Employee Benefits** include the following competitive package:
 - 80% of an employee and their dependents' medical, vision and dental coverage
 - Paid time off (10 vacation days, 10 wellness days for new employees) and 12 paid federal holidays
 - 36-hour work week with ½ day Fridays
 - 401K plan with a 4% match and 2% employer contribution
 - Paid Parental Leave and Family Leave
 - Employee Sabbatical Program

Application Details:

- To apply please email cover letter and resume to resume@trynova.org and add "CCR Program Manager" to the subject line.
- Position will remain open until filled. No phone calls please. Due to the volume of applicants, we will only contact individuals invited to interview.

- NOVA values and embraces diversity and equal opportunity and is dedicated to offering welcoming programmatic, attitudinal, and physical environments that enable diverse populations to freely access our facility and its services. People of Color, LGBTQIA+ persons, survivors of violence and women are strongly encouraged to apply. NOVA is committed to providing an inclusive, welcoming and safe environment.

