

## **Job Announcement | Director of Military Domestic Abuse Victim Advocate Program**

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### **About Our Organization**

The National Organization for Victim Assistance (NOVA) is a recognized leader in the victims' rights movement. Since 1975, NOVA has advocated for the advancement and enforcement of victims' rights; championed dignity and compassion for victims and survivors of crime; and promoted the professionalization of victim advocacy.

Through a contract with the Department of Defense (DoD)'s Military Community Advocacy (MCA) office, NOVA will provide professional credentialing, consultation, training and technical assistance on the implementation of multidisciplinary community strategies to prevent and respond to domestic abuse involving military and certain affiliated personnel. Training and technical assistance (TTA) will include collaborating with MCA on assessing risk and lethality; developing military and civilian coordinated community responses (CCR); and designing and facilitating skill-building trainings and professional credentialing for DoD Domestic Abuse Victim Advocates (DAVAs).

### **Position Description and Duties**

NOVA seeks a mission-focused, experienced, and collaborative leader to serve as the Director of the Military Domestic Abuse Victim Advocate Program. NOVA seeks an individual who values and prioritizes diversity, equity and inclusion and who holds significant experience in victim advocacy training and technical assistance in the areas of military domestic abuse advocacy; risk and lethality assessment; coordinated community response (CCR) teams; and domestic abuse homicide prevention and reduction.

The Director reports to NOVA's Executive Director, serves on NOVA's Leadership Team, and provides supervision for four (4) staff working on the DoD contract.

### **Responsibilities**

Under the leadership of NOVA's Executive Director, the Director will provide the strategic leadership and daily management of NOVA's Military Domestic Abuse Coordinated Community Response Program. They will have all of the following responsibilities:

- Serve as the primary NOVA representative and point of contact for this project including representing NOVA in meetings with DoD, Military Service Program Managers, and project partners.
- Manage, track and execute all contract deliverables and submits monthly, annual and ad hoc reports in accordance with contract delivery dates.
- Provide daily management and supervision for four (4) staff working on the contract.
- Work collaboratively with staff to support the implementation of the NOVA's Military Domestic Abuse Coordinated Community Response Program, including delivery of TTA; consultations; development and delivery of a skill-based training curricula for DAVAs; design and facilitation of Communities of Practice (CoPs); facilitation and evaluation of DAVA professional credentialing; and development of model CCR approaches to prevent and reduce domestic abuse homicide within DoD.
- Provide trauma-informed, culturally relevant technical assistance on developing coordinated community response (CCR) approaches and improving risk and lethality assessments and fatality prevention across the DoD CCR.
- Recruit and manage an advisory committee of Subject Matter Experts (SME) and agency partners to serve as consultant partners throughout the duration of the project.
- Develop, facilitate and report on needs assessments and project evaluations to include providing DoD with recommendations for project enhancement.
- Identify and provide recommendations for technology including a Learning Management System (LMS) to enhance project delivery.

- Collaborate with NOVA staff working on the Department of Justice Office on Violence Against Women (OVW) TTA grants in the areas of campus CCR and military advocacy to identify model programs and opportunities for collaboration.
- Participate in ongoing professional development provided by NOVA.
- Participate in NOVA's victim assistance helpdesk, including serving on the staff on-call roster during business hours to provide trauma-informed support, information and referrals to NOVA members and victims of crime.
- Support other NOVA TTA initiatives outside of the DoD contract in the areas of victim assistance, crisis response, and military advocacy, as time allows.
- Facilitate presentations and represent NOVA at meetings, trainings and national conferences.

**Qualifications:**

This is an excellent opportunity for a highly motivated professional to assume a leadership role in a fast-growing, highly respected national organization. We are seeking an individual of exceptional abilities with a respected track record. To be considered for this position, candidates should possess the following:

- Bachelor's degree required, advanced degree preferred.
- Minimum five years of experience in the provision of training and technical assistance.
- Demonstrated expertise in military advocacy, prevention, and/or coordinated community response to domestic violence, dating violence, and stalking.
- Foundational knowledge in access and inclusion, intersectionality and cultural responsiveness.
- Excellent management and communication skills.
- Highly detail oriented.
- Ability to creatively problem-solve and make and implement decisions quickly and soundly.
- Ability to work with a wide range of people representing various backgrounds, levels of training, and career stages.
- Experience with contract management is strongly preferred.
- Knowledge and passion for NOVA's mission and victims' rights.

### Position Details:

- **Location:** Remote position
- **Work Environment:** NOVA strives to offer a flexible, trauma-informed workplace that values personal and professional development.
- **Salary:** Salary is commensurate with experience, with a set range of \$80,000-\$90,000.
- **Employee Benefits** include the following competitive package:
  - 80% of an employee and their dependents' medical, vision and dental coverage
  - Paid time off (10 vacation days, 10 wellness days for new employees) and 12 paid federal holidays
  - 36-hour work week with ½ day Fridays
  - 401K plan with a 4% match and 2% employer contribution
  - Paid Parental Leave and Family Leave
  - Employee Sabbatical Program

### Application Details:

- To apply please email cover letter and resume to [resume@trynova.org](mailto:resume@trynova.org) and add "Director of Military DAVA Program" to the subject line.
- Position will remain open until filled. No phone calls please. Due to the volume of applicants, we will only contact individuals invited to interview.
- NOVA values and embraces diversity and equal opportunity and is dedicated to offering welcoming programmatic, attitudinal, and physical environments that enable diverse populations to freely access our facility and its services. People of Color, LGBTQIA+ persons, survivors of violence and women are strongly encouraged to apply. NOVA is committed to providing an inclusive, welcoming and safe environment.