



NOVA Campus Advocacy Training (NCAT): Winter 2023

The National Organization for Victim Assistance

The Winter 2023 NCAT will be offered **January 11–February 22, 2023** (every Wednesday). NCAT classes are limited to maximize interaction. Applications will be received, reviewed, and accepted until **December 15th** OR until class capacity has been reached. To register, please complete this form and submit it to NOVA via email (ncat@trynova.org) or mail (NCAT, 510 King Street, Suite 220, Alexandria, VA 22314). You will receive a confirmation email within five (5) business days of receipt. Please contact ncat@trynova.org if you do not receive this confirmation. Payment must be received by December 15, 2022.

Contact	First Name:	Last Name:	MI:
	Organization:	Title:	
	Primary Mailing Address:		
	Email Address:	Phone Number:	
Training	Training Fee: Applicants who apply by the Early Bird deadline (<u>11/18/2022</u>) are eligible for the discounted rate of \$375; applications received <u>after</u> that date will be charged \$425*. A group rate of \$300/advocate is available for groups of five (5) or more. <i>*NOVA Members receive a 10% discount.</i>		
	Training Requirements: Students are required to participate in all seven (7) weeks of live training (30 hours).		
	Class Period: Class will take place every Wednesday, from 11:00am – 4:00pm (ET).		
Payment	Name on card:	Card Number:	
	Expiration Date:	Billing Address:	
	Total Payment Amount Authorized: _____ \$375 (early bird rate non-NOVA members) _____ \$425 (standard rate for non-NOVA members) _____ \$337.50 (early bird rate for NOVA members) _____ \$382.50 (standard rate for NOVA members)		
	Authorized Signature:		Date:

Refund Policy: Full refund, less \$60 processing fee prior to 12/15/22; On and after 12/15/22, there will be NO refunds unless training has been cancelled by NOVA. NOVA reserves the right to cancel any training due to lack of minimum registration and will provide full refund.

Auto-transcription will be provided during the sessions via Zoom. If you need accommodations for the training, please provide a description:

NOVA is committed to accessibility and inclusion in our training and strives to make our trainings as accessible as possible. Nonetheless, we cannot guarantee we can meet all accommodation requests.

Applicant Agreement:

Please read and indicate below (with your initials) your acknowledgement of the following:

____ I am required to attend four (4) hours of NCAT training each Wednesday from **January 11—February 22, 2023**. I am allowed to miss one day but must contact ncat@trynova.org to receive a make-up assignment and complete it within 1 week of the missed session.

____ I must be able to access Zoom in order to participate in the training. Access via dial-in only is not permitted. A link for the Zoom Help Desk will be provided in the registration confirmation email if needed.

____ I understand the NCAT will cover difficult topics of abuse and crime. I am aware these lectures could potentially elicit a powerful emotional response. Resources to promote self-care will be provided in the student center and integrated throughout the training.

I, the applicant, hereby certify that I have read and agree to the NCAT *Applicant Agreement*, policies and deadlines.

Applicant Signature _____ **Date** _____

Questions regarding the NCAT Application or the Academy? Please contact us:
ncat@trynova.org or 703-535-6682.