



National Organization for Victim Assistance

Mail/Fax-In Registration Form

NOVA's 48th Annual Training Event

August 1-4, 2022 • Sheraton Denver Downtown Hotel, Denver, CO

Note: This offline registration form must be emailed to conference@trynova.org, mailed or faxed to NOVA.

We encourage you to register online at www.trynova.org for immediate confirmation.

LAST NAME:		FIRST NAME:	CELL PHONE:
AGENCY NAME:		POSITION:	
ADDRESS:			
CITY:	STATE/PROVINCE:	ZIP / POSTAL CODE:	COUNTRY:
EMAIL ADDRESS:			
FIRST NOVA ANNUAL TRAINING? YES___ NO___		MILITARY or DOD CIVILIAN: YES___ NO___	
ADA ACCOMODATIONS REQUIRED? If yes, please list below:		COLORADO ORGANIZATION FOR VICTIM ASSISTANCE (COVA) MEMBER: YES___ NO___	
Requests must be received by July 1 st , 2022			

FULL REGISTRATION

	Member	Non-Member	TOTAL
Early Bird Rate (February 15 – March 31, 2022)	\$450	\$550	
Standard Rate (April 1 – June 30, 2022)	\$525	\$625	
Final Rate (July 1 – July 15, 2022)	\$600	\$700	
Group Registration (5 or more attendees). <i>Must be paid by one-time bulk payment.</i>	Applicable Rate (less \$25)	Applicable Rate (less \$25)	
I am the lead presenter of an approved workshop, qualifying me for a \$150 discount on full registration	(less \$150)		
Student Rate (<i>Proof of student status will be required. This rate is intended for students under the age of 25 looking to enter the field of victim services</i>)	\$150		
NOVA Virtual Conference Add-On (<i>with in-person registration</i>)	\$150		

ADD A ONE YEAR NOVA MEMBERSHIP (New or Renewal; Please call 703-535-6682 for information on senior citizen, military, or student membership discounts)

Basic Membership	\$55	
Premier Membership – includes National Advocacy Leadership Center benefits	\$100	

PAYMENT METHOD MasterCard VISA AMEX CHECK **TOTAL FEE:**

IF PAYING BY CREDIT CARD: This section MUST be completed with the card holder's information.

NAME ON CARD: _____	EMAIL: _____
CARD NUMBER: _____	EXP DATE: _____
ADDRESS: _____	CITY: _____
STATE: _____	ZIP CODE: _____
COUNTRY: _____	PHONE: (____) _____
AUTHORIZED SIGNATURE: _____	

Submission of this form to NOVA and/or registering online indicates your understanding and acceptance of the terms and conditions on page 2 of this form and on the NOVA Website.

PLEASE CAREFULLY REVIEW THE TERMS AND CONDITIONS FOUND ON PAGE 2. PAGE 2 MUST BE CHECKED OFF AND SIGNED

Mail this completed form (**BEFORE July 15, 2022**) to the following address:

NOVA Training Registration • 510 King Street, Suite 220 • Alexandria, VA 22314 • Phone: 703-535-6682 • Fax: 703-535-5500

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TERMS & CONDITIONS:

- To attend the training event, your registration fee must be paid in full by July 15th. There will be NO on-site registration. *If full payment is not received by July 15th, your registration will be cancelled.*
- Proof of vaccination, in accordance with CDC guidelines, will be required. NOVA will be following CDC guidance on mask wearing, physical distancing, and any other recommended safety procedures. Participants may be required to wear masks in all public spaces of the hotel during the event.
- By registering, you are acknowledging that an inherent risk of exposure to COVID-19 exists in any public place where people are present. By attending the Annual Training Event, you and any guests voluntarily assume all risks related to exposure to COVID-19 and agree not to hold NOVA or any of their employees, contractors, or volunteers liable for any illness or injury.
- NOVA is committed to accessibility and inclusion in all our trainings, including providing reasonable accommodations for all participants with disabilities to meet their access needs. Please contact NOVA (conference@trynova.org) for more information or to request an accommodation. All requests for accommodations must be received by July 1st, 2022.
- NOVA must receive full payment by close of business on the appropriate cutoff date to receive the associated early registration rate. A purchase order reserves a space, but is NOT considered payment. A purchase order must be paid in full by the appropriate cutoff date but no later than July 1st to receive the associated registration rate.
- Please be sure to use the correct, authorized credit card to register for this event. Once processed, your payment is final and cannot be exchanged using a different credit card.
- The member rate, where specified, is offered to current members only. Individual memberships are non-transferable and non-refundable. If a registrant does not have a current NOVA membership and registers as a member, the registrant will be re-billed at the non-member rate.
- A registrant will incur a \$90 fee for returned checks.
- **Cancellation Policy:** For all paid registrations, a refund, less a \$90 cancellation charge, is available if a cancellation request is received via mail, fax or email at the NOVA office by 5:00PM, ET June 15, 2022. No refunds are available, for any reason, after June 15, 2022, 5:00PM, ET.

NOVA is unable to refund only the virtual or in-person component of a bundled deal. Your total registration cost is subject to the same cancellation policy above.

Paid registrations for the in-person 48th Annual Training Event may not be transferred to NOVA's 2022 Virtual Conference after June 15, 2022, 5:00PM ET.

I agree to the terms and conditions listed above.

Signature: _____

Date: _____

VOCA Sub-Recipients:

The Victims of Crime Act (VOCA) provides funding through the states for local victim services (sub-recipients). You may be eligible to use VOCA or VAWA funds for NOVA's 48th Annual Training Event. Please check with your state administrator.

Hotel Registration:

This form applies only to this event's registration. For information on hotel registration, visit the event page at <https://www.trynova.org/annualtrainingevent/>.