

National Advocate Credentialing Program

CONTINUING EDUCATION DOCUMENTATION (CED) FORM

To be used by the advocate, *once credentialed*, to document continuing education received through in-service training, seminars, workshops and conferences. The CED form should be signed by the trainer or training sponsor representative whenever possible and be submitted with the credential renewal application.

TRAINEE INFO / ADVOCATE NAME:		
GENERAL TRAINING INFORMATION	TRAINER(S) NAME(S):	
	TRAINER(S) TITLE(S):	
	TITLE OF TRAINING:	
	LOCATION OF TRAINING:	
	DATE TRAINING RECEIVED:	
TRAINING TOPICS	<p><i>Indicate the number of training hours and the category or categories of training that was received in the appropriate box below. Provide details where required. Do not submit copies of certificates in lieu of completing the Training Topics categories thoroughly. NACP reviewers cannot count or categorize your training hours for you.</i></p> <p>NOTE: 32 hours of continuing education are required <i>every</i> 2 years and must be completed after the credentialing application/renewal submission month and before the 2 year deadline month's end.</p>	
	_____ Hrs. in Foundation Training Areas - "A" Series Topic(s). <i>Please specify topic(s):</i>	
	_____ Hrs. in Victims' Rights Law -State, Federal, or International. <i>Please specify topic(s):</i>	
	_____ Hrs. in New Developments in the Field - "C" Advanced Series Topics. <i>Please specify topic(s):</i>	
	_____ Hrs. in Field-Related Topics - "B" Specialty or "C" Advanced Series. <i>Please specify topic(s):</i>	

To be completed by Trainer or Sponsor of Training Representative:

I certify that the above named individual has successfully completed the training as described on this form.

TRAINER / TRAINER
SPONSOR REPRESENTATIVE: _____

(PRINT NAME) (DATE)

SIGNATURE: _____