



**Deadline has passed.** THANKS to all of you that submitted a workshop proposal. The conference committee will be reviewing applications and making decisions. You will receive a written notification within 4-6 weeks.

# 36<sup>th</sup> NOVA Conference

**Hilton Salt Lake City Center • Salt Lake City • August 22-25, 2010**

## *Victim to Victorious!...The Journey Continues*

**Call for Presentations Deadline: Friday, February 26, 2010**

NOVA is grateful for the benevolent generosity of skilled presenters who provide workshops without remuneration. With over one hundred presenters and in an attempt to keep conference rates as low as possible, NOVA cannot duly compensate presenters for their service.

Presenters should provide a skill-building (Content) workshop using adult education methods (Presentation). Adult education emphasizes variety in instruction, limiting lecture segments and using various modes like discussion, Q & A, multi-media, table-top exercises, hands-on activities, etc. and attendees will be asked to evaluate presentations based upon these values.

**Please complete a separate form for each proposed workshop.**

Name of Lead Presenter/Facilitator: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Prov.: \_\_\_\_\_

ZIP/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Time Frame:** Workshops are limited to 90 minutes total.

**Title of Proposed Workshop:** \_\_\_\_\_

Please give clear and measurable learning objectives:

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**Content Level (choose only the most appropriate one):**

- < 2 years of experience
- 8+ years of experience
- Self-care focused (care for staff and volunteers)
- 2-8 years of experience
- Management: Organizational leadership

**Specific Workshop Tracks (choose only the most appropriate one):**

- Advocacy for Specific Populations
- Crisis/trauma response and intervention
- Cultural Specializations
- Leadership
- National Advocate Credentialing Program
- Technology
- Child Victimization
- Criminal Justice
- Domestic Violence
- Management Development
- Professional Development for Advocates

**Speaking References:**

Please provide a name, phone number and/or an email address for a reference (other than a proposed co-presenter) who can comment on your ability as a presenter: \_\_\_\_\_

\_\_\_\_\_

**Proposed Co-Presenter (if any):**

Name of Lead Presenter: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Prov.: \_\_\_\_\_

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ZIP/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Workshop Dates:** Workshops can be conducted on August 22-25, 2010. Please indicate days you are **NOT** available:  Sunday (8-22)  Monday (8-23)  Tuesday (8-24)  Wednesday (8-25)

**Repeats:** Are you willing to repeat workshop if requested?  Yes  No

### Audio-Visual Resources\*

Each workshop will be provided with the following. Check the box of the item(s) you need:

- LCD Projector (computer NOT provided)
- Screen
- Flip Chart and Pens
- Speakers (for your computer)
- Technical support

\*Any requests for Audio or Visual needs beyond what is listed will be at the expense of the presenter and must be arranged directly between the lead presenter and the Hilton Salt Lake City Center (contact information will be provided pending approval of this submission).

### Permission to Disseminate Handouts

Does presenter grant permission to disseminate workshop handout content\*\*?  Yes  No

\*\*Please note: If you wish to make handouts available during the workshop, please bring a minimum of thirty copies that can be distributed.

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### Training Agreement

By signing this, I acknowledge that:

- I am committed to an adult education approach to training.
- This is an original presentation and content that I have the right to present.
- I have read my responsibilities and privileges pertaining to this presentation.
- NOVA can provide equipment **only** as stated above under Audio-Visual Resources.
- I have free registration for the day of my workshop.
- All co-presenters have been documented (use back if more than two).
- I am responsible to communicate workshop information with any co-presenters.
- I am responsible for my own travel and accommodation expenses.

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Signature

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Date

Mailed or faxed application must be received no later than **5:00PM EST, February 26, 2010**. Submission of an application does not guarantee your workshop proposal will be included in the program. Applicants will be notified as soon as possible after the approval of the proposed workshop.

### Mail completed form to:

Conference Planning Committee – Workshop Proposal  
NOVA • 510 King Street • Suite 424 • Alexandria, VA 22314

**Or FAX completed form to:** 703-535-5500

Questions? Please contact us at (703) 535-6682

**Please keep a copy for your records.**